

Center Name: Rosa Anchondo		Address: 3421 Abbey Court NW Albuquerque, NM 87120			Phone: (505)907-0648		
License Number: 165998	Issue Date: 02/17/2017	Expiration Date: 11/17/2017	Type: 2 Star Family Child Care Home		Status: Licensed		
Capacity					Census		
Over Age 2:	4	Under Age 2:	2	Night Care:	0	Playground:	0
		Over 2:	1	Under 2:	1		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	Closed
Closing Times:	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	06:00 AM	
# of Classrooms: 1	Purpose: Annual		Date: 09/21/2017		Time: 09:15 AM		
Comments fire extinguisher expires 10/10/17. Health and Safety training not obtained							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.31 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Not Inspected

Administrative Requirements

8.16.2.32 A ADMINISTRATIVE RECORDS <u>Deficiencies</u> The licensee does not have on file the following: an up to date disaster preparedness plan approved annually by the licensing authority. Regulation: 8.16.2.32A(1)-(5) <u>Corrective Action Plan</u> All required items will be on file for review. Date to be Completed: 10/21/2017	Non-compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.32 C PARENT HANDBOOK <u>Deficiencies</u> The home's policies and procedures regarding the following need to be included: emergency procedures, safety policies, and disaster preparedness plan, which shall include steps for evacuation, relocation and reunification with parents, and individual plans for children with special needs. Regulation: 8.16.2.32C(1)(2) <u>Corrective Action Plan</u> A parent handbook with required general information and policies and procedures will be completed and distributed. Date to be Completed: 10/21/2017	Non-compliance

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Administrative Requirements		
<p><u>Deficiencies</u> The home's policies and procedures regarding the following need to be included: policies and procedures for expulsion of children. Regulation: 8.16.2.32C(1)(2)</p> <p><u>Corrective Action Plan</u> A parent handbook with required general information and policies and procedures will be completed and distributed. Date to be Completed: 10/21/2017</p>		
<p>8.16.2.32 D CHILDREN'S RECORDS</p> <p><u>Deficiencies</u> Of the 10 children's records reviewed, 4 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption. Regulation: 8.16.2.32D(1)(e)</p> <p><u>Corrective Action Plan</u> The home will review a child's record to ensure complete information has been obtained before a child is admitted. Date to be Completed: 10/21/2017</p> <p><u>Deficiencies</u> Of the 10 children's records reviewed, 1 is/are missing a document giving the home permission to transport the child in a medical emergency and authorization for medical treatment signed by a parent or guardian. See Children's Records 8.16.2.32 form for the child(ren) with missing information. Regulation: 8.16.2.32D(2)(d)</p> <p><u>Corrective Action Plan</u> The home will review a child's record to ensure complete information has been obtained before a child is admitted. Date to be Completed: 10/21/2017</p> <p><u>Deficiencies</u> Of the 10 children's records reviewed, 3 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.32 form for the child(ren) with missing information. Regulation: 8.16.2.32 D(2)(a)</p> <p><u>Corrective Action Plan</u> The home will review a child's record to ensure complete information has been obtained before a child is admitted. Date to be Completed: 10/14/2017</p>	Non-compliance	
8.16.2.32 E PERSONNEL RECORDS	Compliance	
8.16.2.32 F PERSONNEL HANDBOOK	N/A	
Personnel & Staffing		
8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance	
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING	Non-compliance	

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Personnel & Staffing

Deficiencies

Educators did not complete the following training within 3-months: Health and Safety Training

Regulation: 8.16.2.33B(1)

Corrective Action Plan

All educators, regardless of the number of hours per week, will complete the above listed training.

Date to be Completed: 10/21/2017

Services & Care of Children

8.16.2.34 A GUIDANCE	Compliance
8.16.2.34 B NAPS OR REST PERIOD	Compliance
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance
8.16.2.34 D DIAPERING AND TOILETING	Compliance
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	N/A
8.16.2.34 F NIGHT CARE	Not Inspected
8.16.2.34 G PHYSICAL ENVIRONMENT	Compliance
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance
8.16.2.34 I EQUIPMENT AND PROGRAM	Compliance
8.16.2.34 J OUTDOOR PLAY	Compliance
8.16.2.34 K SWIMMING, WADING AND WATER	Not Inspected
8.16.2.34 L FIELD TRIPS	Not Inspected

Food Service

8.16.2.35 B MEALS AND SNACKS	Compliance
8.16.2.35 C MENUS <u>Deficiencies</u> Weekly menus are not <u>dated</u> and posted in an area easily visible to parents. Regulation: 8.16.2.35C(1) <u>Corrective Action Plan</u> A dated weekly menu will be posted in an area visible to parents. Menus shall be posted at least one week in advance, in a conspicuous place, for review by parents, educators and children. Date to be Completed: 10/21/2017	Non-compliance
8.16.2.35 D KITCHENS	Compliance
8.16.2.35 E MEAL TIMES	Compliance

Health & Safety Requirements

8.16.2.36 A HYGIENE	Compliance
8.16.2.36 B FIRST AID REQUIREMENTS	Compliance
8.16.2.36 C MEDICATION	Not Inspected
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES	Not Inspected

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Health & Safety Requirements		
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES		N/A
Buildings, Grounds & Safety		
8.16.2.38 A HOUSEKEEPING		Compliance
8.16.2.38 B PEST CONTROL		Compliance
8.16.2.38 C MECHANICAL SYSTEMS		Compliance
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.38 E EXITS		Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.38 G SAFETY COMPLIANCE Deficiencies The home failed to conduct a fire drill for the month(s) of May; June; July; August; October 2017 Regulation: 8.16.2.38G(3) Corrective Action Plan A monthly fire drill will be held and recorded. Date to be Completed: 10/21/2017		Non-compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.38 I PETS		Compliance

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



09/21/2017



09/21/2017

Surveyor: Sylvia Foster

Date

Facility Rep: Rosa Anchondo

Date